

CHEMUNG COUNTY SOIL AND WATER CONSERVATION  
DISTRICT

Agenda  
Tuesday, February 14<sup>th</sup>, 2023

1:00 P.M. Meeting @ District Office-851 Chemung St. Horseheads NY

1. APPROVAL OF THE MINUTES
2. APPROVAL OF THE TREASURER'S REPORT for AUDIT
3. APPROVAL OF BILLS
4. POLICY ON MEDICAL INSURANCE FOR RETIREES
5. LETTER TO CHEMUNG COUNTY FARM BUREAU
6. DISTRICT LAW TRAINING/SEXUAL HARASSMENT  
TRAINING
7. STORMWATER TEAM Meeting with Supervisors/Mayors
8. NRCS
9. DISTRICT MANAGER'S REPORT
10. DISTRICT TECHNICIAN'S REPORT

Anything to come before the Board!

Chemung County Soil and Water Conservation District Minutes  
Tuesday, February 14<sup>th</sup>, 2023 @ District Office -851 Chemung St. Horseheads

**Present:**

Thomas Rhodes- Chair  
Jim Bush-Treasurer  
Dave Boor-Vice-Chair  
David Stow-Grange  
Dick Gunderman-**Excused**  
Mike Smith -Legislator  
Lawana Morse-Legislator -2:20 PM Departed

Karen Tillotson -District Manager  
Mark Richer-District Technician

*The monthly meeting of the Chemung County Soil and Water Conservation District was called to order by Chair Thomas Rhodes at 1:00 PM.*

*Introductions around the table welcome new Legislative Member, Lawana Morse.*

1. **Approval of the Minutes:** J. Bush motioned to approve the January minutes with the correction of the expiration date for the MOU with Stormwater. D. Stow seconded it. All in favor and carried.
2. **File the January treasurer's Report for Audit:** J. Bush motioned to approve January's treasurer's report for audit. M. Smith seconded it. All in favor and carried.
3. **Acceptance of the list of Bills:** K. Tillotson discussed an overpayment to Mark Watts for \$1,000.00 in 2023 for medical insurance. A letter will go to Mark Watts giving him the option of paying the \$1,000.00 back or having it deducted from the 2024 medical insurance. J. Bush motioned to approve the bill list, seconded by D. Boor. All in favor and carried.
  - a. D. Stow had a question regarding the four certificates of deposit the District currently has.
    - i. The CDs are currently with U.S. Bank
    - ii. K. Tillotson will inquire about early withdraws
4. **Policy on Medical Insurance for Retirees:**
  - a. How would this affect Stormwater Employees-if this change is approved? These two employees would not be covered-
    - i. Jimmie Joe Carl hired in 2009
    - ii. Nikole Watts hired in 2016
  - b. Changes will be made and reviewed at the March meeting
5. **Letter to Chemung County Farm Bureau:**
  - a. The District will send a letter to the President of the Chemung County Farm Bureau stating the District encourages farming in Chemung County and will continue to work with farmers to assist with BMPs on the farm. The letter was cc: NYS Farm Bureau, Chris Moss, and Mark Margeson.
6. **District Law Training/Sexual Harassment Training:**
  - a. PJ Emerick, New York State Soil & Water Region 2 Associate Environmental Analyst, will present the District Law Training
  - b. NYS Labor Law has videos for the Sexual Harassment Training
  - c. Look into OSHA training as well
  - d. These two events will take place at the June meeting
7. **Stormwater Team Meeting with Supervisors/Mayors:**
  - a. Mike Smith, Dave Stow, Karen Tillotson, and Andy Avery met to discuss the technician vacancy within the Stormwater Team Tuesday, February 7, 2023- MOU between the District and municipalities will expire on June 30, 2023
  - b. Mike Smith:
    - i. Why would the District hire a new technician through the District with the discussion of separation-at this point, there has been no discussion with the Legislature of where the Stormwater Team employees will go
    - ii. Andy Avery stated that he wasn't sure if the separation of the two was the direction to go-

- iii. The way it was left was to have Karen and Andy develop tracks if the separation takes place or if the Team remains with the District as it has been since 2009-Andy Avery did state that if the Team remains with the District, the Stormwater Team Board should dissolve with the Team reporting to the District Board supervised by the District Manager -
- iv. A third option is to exercise the 60-day notice
- v. The District wants to be sure if the Stormwater Team dissolves that, it gets done correctly

L. Morse left the meeting at 2:20-informed the board that when she attends the District meetings, she is here as a legislator to make choices on what is best for the community.

- 8. **NRCS-** I met the District's NRCS representative at the USC meeting and informed her of the District meetings.
- 9. **District Manager's Report-** Mailed to directors before the meeting and will be on file with the minutes' book.
- 10. **District Technician's Report-**
  - Working with Karen on stream jobs
    - Bank washout on Monkey Run Road
    - Van Etten Hickory Grove Road culvert
      - Drone photos-Beaver Dam
    - Completed cross-sections on Fairview Road
  - Soil Group Worksheet
  - Drone training part 107
  - GST Boces Employer Day
  - Chipper repairs
  - Marsh Dam Beaver Dam
  - Equipment rental vs. buying
  - The new CAT5 Dozer is in-Mark Richer, and Todd Jansen will inspect it before delivery

**Anything to Come before the Board:**

A motion to adjourn was made @ 3:00 PM by D. Boor and seconded by D. Stow

Respectfully submitted by Karen Tillotson

