

CHEMUNG COUNTY SOIL AND WATER CONSERVATION
DISTRICT

Agenda
Tuesday, August 8th, 2023

1:00 P.M. Meeting @ District Office-851 Chemung St. Horseheads NY

Introduction

1. APPROVAL OF THE MINUTES-By: Second:
2. APPROVAL OF THE TREASURER'S REPORT for AUDIT-By:
Second:
3. APPROVAL OF BILLS-By: Second:
4. COMPUTER SOFTWARE UPDATE
5. DISTRICT MANAGER'S REPORT - *use Mou*
6. DISTRICT TECHNICIAN'S REPORT -Mark
7. DISTRICT TECHNICIAN-CRAIG
8. EXECUTIVE SESSION

Anything to come before the Board!

Chemung County Soil and Water Conservation District Minutes
Tuesday, July 11th, 2023 @ District Office – 851 Chemung St. Horseheads

Present:

Tom Rhodes – Chair
Jim Bush – Treasurer
Dave Boor – Vice Chair – Excused
Dave Stow – Grange
Mike Smith – Legislator
Lawana Morse – Legislator – Excused

Ernie Evans – Member at Large
Karen Tillotson – District Manager
Mark Richer – District Technician
Craig Johnson – Technician
Diane Stage – Secretary/Asst Treasurer
Paul Saunders – Guest

The monthly meeting of the Chemung County Soil and Water Conservation District was called to order by Chair Thomas Rhodes at 12:55 p.m.

1. **Approval of the Minutes:** *D. Stow motioned to approve the June minutes as presented. J. Bush seconded the motion. All in favor and carried.*
2. **File the June treasurer's Report for Audit:** *J. Bush motioned to approve the June treasurer's report for audit. D. Stow seconded the motion. All in favor and carried.*
3. **Approval of the list of Bills:** *J. Bush motioned to approve the list of bills as presented and seconded by M. Smith. All in favor and carried.*
4. **Welcome Technician Craig Johnson:** *Craig gave us a bit of his background as we welcomed him to the team.*
5. **Cybersecurity:** *Need to get more information and pricing from SCT Computers to present at September board meeting.*
6. **QuickBooks:** *Need to get more information and pricing from SCT Computers to present at September board meeting.*
7. **Ag Promotion Funding:** *A resolution was made to close out the ag promotion funds/equipment as presented by K. Tillotson at the meeting. M. Smith motioned to approve as presented. D. Stow seconded the motion. All in favor and carried.*
8. **Authorized bank signers and CD's:** **Re: Bank accounts** - *A resolution was made to omit K. Tillotson and authorize D. Stage as signee to the bank accounts; leave T. Rhodes and D. Boor on. M. Smith motioned to approve and J. Bush seconded the motion. All in favor and carried.* **Re: CD's** - *A resolution was made to have both J. Bush and D. Stow as authorized signatures with the number of endorsements needed for withdrawal or redemption being only one of their signatures; roll over at term current CD's to a local bank, stagger maturity dates at best rate available. M. Smith motioned to approve. E. Evans seconded the motion. All in favor and carried.*
9. **District Manager's Report:** *As presented will be on file in the Book of Minutes in the District's office.*
10. **District Technician's Report:**
 - Mark and Todd prepared a cement pad for the new shed for files.
 - Checked Spotted Lantern Fly traps – none found
 - Dam inspections – some maintenance to do mostly cutting trees back
 - Mowing Big Flats Detention Basins – 2/3 complete
 - To start after 7/15 – mowing dams

Anything to come before the Board: *Paul Saunders expressed a thank you to The District for taking arial shots of his land for his forestry project.*

A motion to adjourn was made at 1:40 p.m. by M. Smith and seconded by J. Bush.

Respectfully submitted by D. Stage

August 8th, 2023
Manager's Report

- I am working to close out the Finger Lakes-Lake Ontario Watershed Protection Alliance FLOWPA contract 2021/2022.
- Jackson Creek Dam inspection with NRCS-July 13th
 - Submitted all NRCS Engineer reports to Ann-Marie Dailey in the legal department
- Working to get rye seed for cover crop
 - Funding from the Upper Susquehanna Coalition
 - Part C Funds
 - FLOWPA
 - Callahan Farm
 - Jim Bush
 - Gary Ettenberg
 - Scott Bush
 - Lloyd's USA
 - Peggy Clarke
 - Dwight Tanner
 - Inter-Seeder
- Continue working with Diane
- Site Visits
 - Town of Southport -Ted Burrows
 - Water runoff issue from his neighbors
 - Town of Catlin
 - Church Camp-stream issue with flooding
 - Town of Erin
 - Rorricks Hollow-stream issue
 - Town of Horseheads
 - Sullivanville Funeral Home -District staff and DEC
- I was on vacation from July 21st, returning on the 31st
- Working on daily/monthly tasks for District