

CHEMUNG COUNTY SOIL AND WATER CONSERVATION
DISTRICT

Agenda

Tuesday, June 13th, 2023

11:30 AM District Law Training @ Cabin

Noon -Sexual Harassment Training/Lunch

12:30 District Board Meeting

Please contact myself or Diane if you can't make the meeting!

1. APPROVAL OF THE MINUTES
2. APPROVAL OF THE TREASURER'S REPORT for AUDIT
3. APPROVAL OF BILLS
4. STORMWATER TEAM & AG PROMOTION
5. DISTRICT MANAGER'S REPORT
6. DISTRICT TECHNICIAN'S REPORT
7. EXECUTIVE SESSION

Anything to come before the Board!

Chemung County Soil and Water Conservation District Minutes
Tuesday, June 13th, 2023 @ District Office -851 Chemung St. Horseheads

Present:

Tom Rhodes- Chair
Jim Bush-Treasurer
Dave Boor-Vice-Chair
David Stow-Grange
Dick Gunderman-Excused
Mike Smith - Excused
Lawana Morse-Legislator (excused 1:35 p.m.)

Karen Tillotson –District Manager
Mark Richer-District Technician
Diane Stage – Secretary/Assistant Treasurer
Paul Saunders - Guest
P.J. Emerick of A&M - Guest

The monthly meeting of the Chemung County Soil and Water Conservation District was called to order by Chair Thomas Rhodes at 1:00 PM.

1. **Approval of the Minutes:** *D. Boor motioned to approve the May minutes as presented. J. Bush seconded it. All in favor and carried.*
2. **File the April treasurer's Report for Audit:** *D. Boor motioned to approve the May's treasurer's report for audit. J. Bush seconded it. All in favor and carried.*
3. **Approval of the list of Bills:** Briefly discussed an explanation of the District's long-term barter agreement with the County for fuel/supplies. *J. Bush motioned to approve the list of bills as presented and seconded by D. Stow. All in favor and carried.*
4. **Contract w/Southern Tier Central Regional Planning & Development Board:** Total ask of \$9K to aid in the update of the Chemung County Water Quality Strategy Plan. Use \$9K from the District's Part C funds. Upper Susquehanna Coalition to reimburse the District \$5K, therefore the District's contribution is \$4K total. *J. Bush motioned to approve. D. Stow seconded the motion. All in favor and carried.*
5. **Stormwater Team & Ag Promotion-**
 - The District was advised by the Commissioner of the DPW that payroll period ending June 14th, 2023, was the last payroll for the Stormwater Team to be managed by the District
 - Disposition of Stormwater Team Vehicles – Surplus to DPW, remove plates and take off the District's insurance policy the 2006 Ford Pick-up, 2009 Trail Blazer and 2012 Jeep. *D. Stow motioned to approve. D. Boor seconded the motion. All in favor and carried.*
 - Emriver Trailer and Emriver Model – keep these two items and lend out upon request. *D. Stow motioned to approve. D. Boor seconded the motion. All in favor and carried.*
 - Stormwater Education Trailer – has Soil and Water plates. Purchased by Stormwater and paid for by FLOWPA grant \$4,487.00. County wants it transferred to them. Checking to see if FLOWPA would need to be paid back. Will report on at next meeting.
 - DEC Mapping Grant – cannot transfer to Stormwater as it is under the District's name. The grant was extended to end 12/31/2024; District will not request another extension.
 - Ag Promotion – stay with DPW
 - E-Waste – stay with Soil & Water; County funds
6. **District Manager's Report – 5/12 – 6/2/2023** – Will be on file in the book of minutes.
7. **District Technician's Report- 5/16/2023 to 6/12/2023**
 - Coordinated and ran a Fishing Station at Conservation Field Days
 - Installed spotted lantern fly traps for monitoring 4 locations
 - Hydro-seed for County DPW on Veteran Hill Rd., Pennsylvania Ave., Watercure and Gravel Pit
 - Helped Kristen Griffiths find the location of County land for Game of Logging training

- Finished interviews for Technician position
- Walked stream on Rt.414 in Catlin to look at drainage issues
- Cut lumber
- Started to prep mowing equipment
- Requested to Surplus large Printer/Plotter 19 yrs. old. Do not use it. Needs repair; obsolete by today's standards. Paid \$10,786 in 2004. *D. Boor motioned to approve request to surplus the unit. D. Stow seconded the motion. All in favor and carried.*
- Request to purchase a new shed for file storage. Spend up to \$6K. *D. Stow motioned to approve request. J. Bush seconded the motion. All in favor and carried.*

Anything to Come before the Board:

- Contract with Cornell Cooperative Extension – the contract was reviewed by The Halpin Firm who advised it was acceptable as written. Request was made to enter into the contract. *J. Bush motioned to approve the request. D. Stow seconded it. All in favor and carried.*
- P.J. Emerick of A&M touched upon topics that were on the State Committee Report, sent out on 6/5, that may provide opportunities for funding and be of interest.
- District Director Position – Ernie Evans is going through the approval process and hopefully will join the August Board Meeting. Paul Saunders is to be kept on a list to be considered for a future open position.
- Bank Report CD info – description to be revised to include the maturity date
- Big Flats Mowing – the town of Big Flats asked S&W to mow 15-18 places twice a year. It was proposed to enter into a contract with Big Flats for \$20K a year. *D. Stow motioned to approve the proposal. J. Bush seconded it. All in favor and carried.*

A motion to adjourn Regular Session was made @ 1:50 PM by T. Rhodes and seconded by D. Boor

8. **Executive Session:** *Motion made by D. Boor to enter into Executive Session at 1:51 p.m.. Seconded by J. Bush.* Attendance: T. Rhodes, J. Bush, D. Boor, D. Stow, K. Tillotson, M. Richer
Personnel Discussion – no action taken

A motion was made to adjourn Executive Session and enter back into regular session at 2:35 p.m. by J. Bush and seconded by D. Boor Attendance: T. Rhodes, J. Bush, D. Boor, D. Stow, K. Tillotson, M. Richer

- New Technician/Educator hire – Craig Johnson *A motion was made by D. Boor and seconded by J. Bush to approve the hire of Craig Johnson. All in favor and carried*

A motion to adjourn Regular Session was made @ 2:40 PM by T. Rhodes and seconded by D. Boor

Respectfully submitted by Diane Stage

9:41 AM

CHEMUNG CO. SOIL & WATER CONSERVATION DISTRICT

07/05/23

Bank Report

Accrual Basis

| | Jun 30, 23 | May 31, 23 |
|---|---------------------|---------------------|
| ASSETS | | |
| Current Assets | | |
| Checking/Savings | | |
| A200 - Five Star Banking Reg Checking | | |
| Regular Operating Funds | 25,584.92 | 64,821.85 |
| Electronic Waste Funds | 2,488.13 | 4,111.81 |
| Water Quality Committe Fund | 1,456.58 | 1,456.58 |
| Tire Collection Fund | 2,566.36 | 3,121.52 |
| Performance B-C Funding | 181,777.57 | 223,665.07 |
| WQIP DEC Stormwater Mapping Gra | 42,434.35 | 42,434.35 |
| Total A200 - Five Star Banking Reg Checking | 256,307.91 | 339,611.18 |
| A200.2 - AQUATIC CHECKING ACCT. | 180,407.97 | 180,405.00 |
| A200.3 - CANAL MAINTENANCE FUND | 48,893.53 | 48,892.24 |
| A200.4 - EQUIPMENT SAVINGS ACCT. | 73,299.56 | 73,296.99 |
| A200.5 - REGULAR SAVINGS | | |
| Regular Savings | 67,565.01 | 72,985.83 |
| AEM | 46,180.20 | 46,180.20 |
| Total A200.5 - REGULAR SAVINGS | 113,745.21 | 119,166.03 |
| A200.6 - Savings Two | | |
| Ag Promotion Funds | 6,955.47 | 6,955.47 |
| Savings #2 | 52,370.35 | 52,362.65 |
| Capital Asset Account | 173,154.57 | 153,562.39 |
| Total A200.6 - Savings Two | 232,480.39 | 212,880.51 |
| A201.1 - 367500609907-07/26/2024 | 25,000.00 | 25,000.00 |
| A201.3 - 367500305886-07/03/2023 | 25,000.00 | 25,000.00 |
| A201.4 - 6856-10/02/2023 | 25,000.00 | 25,000.00 |
| A201.5 - 367500298602-08/18/2023 | 25,000.00 | 25,000.00 |
| 210 - Petty Cash Box | 250.00 | 250.00 |
| Total Checking/Savings | 1,005,384.57 | 1,074,501.95 |
| Other Current Assets | | |
| 1499 - Undeposited Funds | | |
| Cash Drawer | 25.00 | 25.00 |
| 1499 - Undeposited Funds - Other | 0.00 | 6.17 |
| Total 1499 - Undeposited Funds | 25.00 | 31.17 |
| Total Other Current Assets | 25.00 | 31.17 |
| Total Current Assets | 1,005,409.57 | 1,074,533.12 |
| TOTAL ASSETS | 1,005,409.57 | 1,074,533.12 |
| LIABILITIES & EQUITY | 0.00 | 0.00 |
| Income | | 24,853.22 |
| Expenses | | -93,976.77 |
| TOTAL | | 1,005,409.57 |

07/05/23

CHEMUNG CO. SOIL & WATER CONSERVATION DISTRICT
MONTHLY DISBURSEMENTS
June 2023

| | <u>Jun 23</u> |
|------------------------------------|---------------|
| Ordinary Income/Expense | |
| Expense | |
| 8730.1 · Personal Services | |
| .12 · Secretary | 3,226.39 |
| .13 · Manager | 8,481.60 |
| .14 · Technicians | 8,481.60 |
| .16 · Equipment Operator | 3,395.00 |
| 8730.1 · Personal Services - Other | 15.75 |
| Total 8730.1 · Personal Services | 23,600.34 |
| 8730.4 · Contractual | |
| Addition to Building | 5,425.00 |
| .401 · Construction | |
| Flexamat Material | 33,787.50 |
| Delivery Charge | 8,100.00 |
| Critical Area Seeding | 1,835.00 |
| Total .401 · Construction | 43,722.50 |
| .404 · Other/Expenditures | |
| Electronic Recycling | 1,223.68 |
| Barter of Service with DPW | 52.02 |
| Rain Barrels | 755.66 |
| Audit | 3,500.00 |
| Misc. Shop Supplies | 249.85 |
| Log Cabin Fair Grounds | 32.84 |
| Tire Collection | 2,003.51 |
| Total .404 · Other/Expenditures | 7,817.56 |
| .442 · Telephone | |
| Regular Telephone | 16.00 |
| .442 · Telephone - Other | 222.13 |
| Total .442 · Telephone | 238.13 |
| .443 · Office Supplies | |
| Chemung Water Co. | 32.75 |
| Misc. Supplies | 80.33 |
| Postage & Delivery | 63.00 |
| Total .443 · Office Supplies | 176.08 |
| .444 · Info & Education | |
| Envirothon | 47.88 |
| Newsletters | 2,803.83 |
| Total .444 · Info & Education | 2,851.71 |
| .460 · Other | |
| Building Exp. | 619.00 |
| Dues & Subscriptions | |
| Copier Contract | 273.31 |
| Internet Service | 99.99 |

07/05/23

CHEMUNG CO. SOIL & WATER CONSERVATION DISTRICT

MONTHLY DISBURSEMENTS

June 2023

| | Jun 23 |
|--|------------|
| Dues & Subscriptions - Other | 625.32 |
| Total Dues & Subscriptions | 998.62 |
| .461 - Repairs | |
| Computer Repairs | 112.50 |
| Total .461 - Repairs | 112.50 |
| Total .460 - Other | 1,730.12 |
| Total 8730.4 - Contractual | 61,961.10 |
| 8730.5 - Non-Expenditure Disbursements | |
| Stormwater Expenses | 221.92 |
| Misc. Reimbursable exp. | 2,790.90 |
| Retiree Ins. Reimbursement | 314.40 |
| Total 8730.5 - Non-Expenditure Disbursements | 3,327.22 |
| 8730.8 - Employee Benefits | |
| Medical & Dental - Employee | 2,819.28 |
| Social Security & Medi | 1,804.23 |
| Total 8730.8 - Employee Benefits | 4,623.51 |
| Total Expense | 93,512.17 |
| Net Ordinary Income | -93,512.17 |
| Net Income | -93,512.17 |
| Unemployment | 464.60 |
| TOTAL | -93,976.77 |

Chemung County SWCD
2023 Expense Budget

| | A | B | C | E | F | G | H |
|----|----------------------------------|---|---|-------------|--------------|---------------|---------------|
| 1 | Personal Services | | | Jun-22 | Jun-23 | YTD 2023 | 2023 Proposed |
| 2 | .11 Directors | | | - | | \$ 490.00 | \$ 2,200.00 |
| 3 | .12 Secretary | | | | \$ 3,226.39 | \$ 8,316.01 | \$ 30,000.00 |
| 4 | .13 Manager | | | \$ 8,076.00 | \$ 8,481.60 | \$ 36,753.60 | \$ 73,500.00 |
| 5 | .14 Technician | | | \$ 8,076.00 | \$ 8,481.60 | \$ 36,753.60 | \$ 73,500.00 |
| 6 | .15 Equipment Operator | | | \$ 2,745.00 | \$ 3,395.00 | \$ 12,926.67 | \$ 35,000.00 |
| 7 | .16 Educator -new AEM/Tech. | | | | | \$ - | \$ 60,000.00 |
| 8 | .17 Engineer Services | | | | | \$ - | \$ 15,000.00 |
| 9 | Other | | | | | \$ - | |
| 10 | Direct Deposit Intuit payroll ch | | | \$ 10.50 | \$ 15.75 | \$ 59.88 | \$ 200.00 |
| 11 | Intern | | | \$ 3,465.00 | | \$ - | \$ 6,500.00 |
| 12 | 8730.2 Equipment Purchase | | | | | \$ - | |
| 13 | .21 Furniture | | | | | \$ - | \$ 100.00 |
| 14 | .22 Office Equipment | | | | | \$ 141.96 | \$ 10,000.00 |
| 15 | .23 Motor Vehicle | | | | | \$ - | \$ 10,000.00 |
| 16 | .24 Field Equipment - | | | | | \$ 282,182.80 | \$ 281,789.00 |
| 17 | .25 Other Equipment | | | | | \$ - | \$ 300.00 |
| 18 | 8730.4 Contractual | | | | | \$ - | |
| 19 | Addition to Building (Shed) | | | | \$ 5,425.00 | \$ 5,425.00 | |
| 20 | Flexamat Material | | | | \$ 33,787.50 | \$ 33,787.00 | |
| 21 | Delivery Charge for Flexamat | | | | \$ 8,100.00 | \$ 8,100.00 | |
| 22 | Critical Area Seeding | | | | \$ 1,835.00 | \$ 1,835.00 | \$ 10,000.00 |
| 23 | Dam Maintenance | | | | | \$ - | \$ 6,500.00 |
| 24 | Canal Maintenance | | | | | \$ - | \$ 5,000.00 |
| 25 | Misc. Construction Items | | | | | \$ 10.00 | \$ 5,000.00 |
| 26 | .404 Other Expenditures | | | | | \$ - | |
| 27 | InterSeeder | | | | | \$ - | \$ 5,000.00 |
| 28 | AEM | | | | | \$ - | \$ 20,000.00 |
| 29 | Stream Project/Rock Supply | | | | | \$ - | \$ 18,000.00 |
| 30 | Log Cabin Expense | | | | \$ 32.84 | \$ 140.99 | \$ 1,000.00 |
| 31 | WQIP GPS Mapping Grant | | | \$ 22.00 | | \$ 110.00 | \$ 2,000.00 |
| 32 | Tire Collection Day | | | \$ 2,309.91 | \$ 2,003.51 | \$ 3,251.86 | \$ 5,000.00 |
| 33 | Rain Barrels | | | | \$ 755.66 | \$ 755.66 | |
| 34 | Part C Projects | | | | | \$ - | \$ 33,600.00 |
| 35 | Part B Conservation Projects | | | | | \$ - | \$ 6,000.00 |
| 36 | Misc. Shop Supplies | | | | \$ 249.85 | \$ 948.62 | \$ 500.00 |
| 37 | .405 District Trees | | | | | \$ 13,120.85 | \$ 17,800.00 |
| 38 | .407 Fish Program | | | | | \$ 7,245.22 | \$ 5,000.00 |
| 39 | .417 Supplies for Resale | | | | | \$ 420.00 | \$ 1,500.00 |
| 40 | .422 Bank Service Charge | | | | | \$ 4.00 | |
| 41 | .431 Employee Travel/Training | | | | | \$ 531.49 | \$ 1,000.00 |
| 42 | .442 Telephone | | | \$ 242.07 | \$ 238.13 | \$ 1,319.56 | \$ 2,100.00 |
| 43 | .443 Office Supplies | | | \$ 19.20 | \$ 176.08 | \$ 1,577.28 | \$ 2,500.00 |

Chemung County SWCD

2023 Expense Budget

| | A | B | C | E | F | G | H |
|----|---|---|---|--------------|--------------|---------------|-----------------|
| 44 | Field Days | | | | | \$ 57.47 | \$ 500.00 |
| 45 | Envirothon | | | | \$ 47.88 | \$ 647.88 | \$ 500.00 |
| 46 | Newsletter | | | | \$ 2,803.83 | \$ 2,803.83 | \$ 5,000.00 |
| 47 | Books | | | | | \$ 126.00 | \$ 300.00 |
| 48 | Fair | | | | | \$ - | \$ 100.00 |
| 49 | Workshops | | | | | \$ - | \$ 1,500.00 |
| 50 | Insurance Vehicle/Bld | | | \$ 18,300.26 | | \$ - | \$ 18,000.00 |
| 51 | Disability | | | | | \$ - | \$ 500.00 |
| 52 | Worker's Comp | | | | | \$ - | \$ 12,000.00 |
| 53 | .444 Information & Education | | | | | \$ - | |
| 54 | Audit | | | | \$ 3,500.00 | \$ 12,500.00 | \$ 12,500.00 |
| 55 | Dues & Subscriptions (GIS) | | | | \$ 625.32 | \$ 2,436.03 | \$ 2,500.00 |
| 56 | Website Fees/Internet/email | | | \$ 89.99 | \$ 99.99 | \$ 579.94 | \$ 2,000.00 |
| 57 | NYACD/NACD | | | | | \$ 2,000.00 | \$ 2,000.00 |
| 58 | Gas & Oil Barter DPW | | | | \$ 52.02 | \$ 140.20 | \$ 5,000.00 |
| 59 | Copier Maintenance | | | | \$ 273.31 | \$ 961.32 | \$ 4,500.00 |
| 60 | Christmas Luncheon/Public Relation | | | | | \$ 32.37 | \$ 6,000.00 |
| 61 | Stream Equipment Repairs | | | | | \$ - | \$ 7,500.00 |
| 62 | Equipment Repairs | | | \$ 31.98 | \$ 112.50 | \$ 933.16 | \$ 10,000.00 |
| 63 | Building Repairs/Additions | | | \$ 580.00 | \$ 619.00 | \$ 3,675.00 | \$ 7,000.00 |
| 64 | Vehicle Repairs | | | | | \$ 21.00 | \$ 1,500.00 |
| 65 | Director Training/Travel | | | | | \$ - | \$ 1,700.00 |
| 66 | Misc. Reimbursement | | | | \$ 2,790.90 | \$ 2,790.90 | \$ 4,360.00 |
| 67 | Retirees' Ins. Company | | | \$ 287.45 | \$ 314.40 | \$ 1,859.45 | \$ 4,000.00 |
| 68 | Medical & Dental Employees | | | \$ 4,309.76 | \$ 2,819.28 | \$ 19,653.76 | \$ 90,140.00 |
| 69 | Watts Retirees Ins. | | | | | \$ 6,605.00 | \$ 5,605.00 |
| 70 | Social Security | | | \$ 1,710.68 | \$ 1,804.23 | \$ 7,248.36 | \$ 20,000.00 |
| 71 | Unemployment Ins. | | | \$ 276.91 | \$ 464.60 | \$ 1,047.64 | \$ 1,500.00 |
| 72 | Stormwater Team Reimburseme | | | \$ 708.00 | | | |
| 73 | Stormwater Team Expenses | | | | | | |
| 74 | Retirement Ins. Dues/SWT | | | | \$ 221.92 | \$ 2,008.41 | \$ 30,000.00 |
| 75 | Sales Tax Paid | | | | | \$ 838.22 | \$ 900.00 |
| 76 | Advertising | | | | | \$ - | \$ 100.00 |
| 77 | Ag Promotion/Electronic Recycling | | | | \$ 1,223.68 | \$ 1,223.68 | |
| 78 | DPW Stormwater Expenses | | | | | | |
| 79 | Compost Funds County | | | | | | |
| 80 | Total Budget | | | \$ 51,260.71 | \$ 93,976.77 | \$ 526,396.67 | \$ 1,002,794.00 |
| 81 | | | | | | | |
| 82 | Misc. Refunds to Others | | | | | | |
| 83 | Town of Horseheads -Canal | | | \$ 10,000.00 | | | |
| 84 | Schuyler County SWCD | | | \$ 6,609.00 | | | |
| 85 | NYSCDEA-Erosion & Sediment | | | \$ 5,000.00 | | | |
| 86 | Total | | | \$ 21,609.00 | | | |

Funds held for other
agencies-did not have an
effect on expenses

07/05/23

CHEMUNG CO. SOIL & WATER CONSERVATION DISTRICT

Schedule of Cash Receipts

June 2023

| | <u>Jun 23</u> |
|--|-------------------------|
| Ordinary Income/Expense | |
| Income | |
| 2160A · Construc./Stream Stabilization | 2,790.90 |
| 2160D · Other | |
| D1 · Tire Collection | <u>1,448.35</u> |
| Total 2160D · Other | 1,448.35 |
| 2401 · Interest | 42.49 |
| 2414B · No Till Planter | 255.00 |
| 2655 · Sales of Supplies | |
| 2655D · Misc. Supplies | |
| Lumber Sale | <u>400.00</u> |
| Total 2655D · Misc. Supplies | 400.00 |
| 2655 · Sales of Supplies - Other | <u>279.28</u> |
| Total 2655 · Sales of Supplies | 679.28 |
| 5001 · Refund Current Year | |
| Misc Refund | <u>19,614.68</u> |
| Total 5001 · Refund Current Year | <u>19,614.68</u> |
| Total Income | <u>24,830.70</u> |
| Gross Profit | <u>24,830.70</u> |
| Net Ordinary Income | <u>24,830.70</u> |
| Net Income | <u><u>24,830.70</u></u> |
| Sales Tax | <u>22.52</u> |
| TOTAL | 24,853.22 |

2023 Income Budget

| | A | B | C | D | E | G | H | I |
|----|--|-----------------------------------|---|---|---|--------------|---------------|-----------------|
| 1 | | | | | | Jun-23 | YTD | 2023 Budget |
| 2 | 2160A | Construction/Stream Stabilization | | | | \$ - | \$ - | \$ 20,000.00 |
| 3 | 2160D | Critical Seeding Program | | | | \$ 2,790.90 | \$ 2,890.90 | \$ 10,000.00 |
| 4 | 2160F | District Tree Program | | | | | \$ 20,797.52 | \$ 12,000.00 |
| 5 | 2160G | Fish Program | | | | | \$ 7,801.74 | \$ 5,500.00 |
| 6 | 2401 | Interest | | | | \$ 42.49 | \$ 313.23 | \$ 500.00 |
| 7 | 2414 | Rental of Equipment | | | | \$ 255.00 | \$ 585.00 | \$ 1,000.00 |
| 8 | 2655 | Sale of Supplies | | | | \$ 679.28 | \$ 3,509.46 | \$ 6,000.00 |
| 9 | 2771 | County Appropriation | | | | | \$ 70,000.00 | \$ 210,000.00 |
| 10 | | Stream Maintenance | | | | | \$ 43,625.00 | \$ 47,750.00 |
| 11 | | Dam Maintenance | | | | | \$ 3,922.00 | \$ 6,500.00 |
| 12 | | Canal Maintenance | | | | | \$ 4,600.00 | \$ 5,000.00 |
| 13 | | Big Flats Mowing | | | | | | \$ 20,000.00 |
| 14 | 3989 State Grants/Federal | | | | | | \$ 18,689.00 | |
| 15 | AEM | | | | | | \$ - | \$ 70,000.00 |
| 16 | State Part A | | | | | | \$ 60,000.00 | \$ 60,000.00 |
| 17 | State Part B | | | | | | \$ 6,000.00 | \$ 6,000.00 |
| 18 | State Part C | | | | | | \$ 181,746.76 | \$ 150,000.00 |
| 19 | FL-LOWPA Funding | | | | | | \$ 72,900.00 | \$ 85,480.00 |
| 20 | Sales Tax Collected | | | | | \$ 22.52 | \$ 343.92 | \$ 775.00 |
| 21 | Tire Collection Day | | | | | \$ 1,448.35 | \$ 2,999.35 | \$ 4,000.00 |
| 22 | Misc. Reimbursement/Sale of Equipment | | | | | \$ 19,614.68 | \$ 63,751.12 | |
| 23 | Stormwater Retirement/Dues | | | | | | \$ 1,029.50 | \$ 30,000.00 |
| 24 | Petty Cash | | | | | | \$ - | \$ 250.00 |
| 25 | Total | | | | | \$ 24,853.22 | \$ 565,504.50 | \$ 750,755.00 |
| 26 | | | | | | | | |
| 27 | Sale of CAT Dozer in 2022 District Equipment Funds | | | | | | | \$ 251,789.00 |
| 28 | | | | | | | | |
| 29 | Total | | | | | | | \$ 1,002,794.00 |
| 30 | | | | | | | | |
| 31 | USC Cover | Crop Funds | | | | | | |

July 11th, 2023
Manager's Report

- Completed the Upper Susquehanna Coalition Best Management Practices Reporting
 - Contract with USC for completing BMPs will bring in \$7,400.00
- Attended Manager's meeting on June 14th in Cortland
- Attended USC meeting June 16th in Tioga County
- Worked with Civil Service for DMs qualifications
- Site Visits
 - David Dourzensky from Chemung regarding a water issue
 - John McKibbin on Scotts Road Horseheads with a water issue
 - Gary Vondracek water issue and go over the AEM Program
 - Trees for Tribes-met with USC Ranier Lucas on Fur, Fins, and Feather with Jim Pfiffer and resident Greg Clark
 - Joe Doan Town of Catlin regarding Vance Farm
- Assisted Mark Richer with mowing
- Met with SCT Computers -set up a new computer for Craig and discussed the new law regulations regarding cyber-security with government agencies
- Diane and I did a presentation and assisted with Blue Bird Box building for the 4-H Camp at the cabin
- Dam Inspections -with NRCS Engineer David Walowsky, Mark Richer, and Buildings & Grounds
 - Hoffman Dam complete
 - Sullivanville Dam and Dike #1 complete
 - Park Station Dam complete
 - Marsh Dam complete
 - Jackson Creek Dam is not complete due to beavers mudding up the riser -this inspection will take place July 13th
 - Mowing and debris removal will take place soon
 - Received reports from David which will go to the legal department once Jackson Creek is submitted
- Equipment Operator
 - Assisted with sawmill work
 - Lesky Road Town of Erin
 - Barns Road Town of Van Etten
 - Assisted with the pad for the shed
 - Town of Catlin -stream and ditch work
 - Off June 30th through the 7th of July
- Working on closing out the Stormwater accounts
 - Health Insurance
 - Federal Taxes-State Taxes
 - Worker's Comp
 - Employee Payout for Vacation Time
 - Bank reconciles, payroll etc.
- Continue to train with Diane-she is doing a great job!
- Vacation July 21st through July 28th

July 11th, 2023
Manager's Report

- Completed the Upper Susquehanna Coalition Best Management Practices Reporting
 - Contract with USC for completing BMPs will bring in \$7,400.00
- Attended Manager's meeting on June 14th in Cortland
- Attended USC meeting June 16th in Tioga County
- Worked with Civil Service for DMs qualifications
- Site Visits
 - David Dourzensky from Chemung regarding a water issue
 - John McKibbin on Scotts Road Horseheads with a water issue
 - Gary Vondracek water issue and go over the AEM Program
 - Trees for Tribes-met with USC Ranier Lucas on Fur, Fins, and Feather with Jim Pfiffer and resident Greg Clark
 - Joe Doan Town of Catlin regarding Vance Farm
- Assisted Mark Richer with mowing
- Met with SCT Computers -set up a new computer for Craig and discussed the new law regulations regarding cyber-security with government agencies
- Diane and I did a presentation and assisted with Blue Bird Box building for the 4-H Camp at the cabin
- Dam Inspections -with NRCS Engineer David Walowsky, Mark Richer, and Buildings & Grounds
 - Hoffman Dam complete
 - Sullivanville Dam and Dike #1 complete
 - Park Station Dam complete
 - Marsh Dam complete
 - Jackson Creek Dam is not complete due to beavers mudding up the riser -this inspection will take place July 13th
 - Mowing and debris removal will take place soon
 - Received reports from David which will go to the legal department once Jackson Creek is submitted
- Equipment Operator
 - Assisted with sawmill work
 - Lesky Road Town of Erin
 - Barns Road Town of Van Etten
 - Assisted with the pad for the shed
 - Town of Catlin -stream and ditch work
 - Off June 30th through the 7th of July
- Working on closing out the Stormwater accounts
 - Health Insurance
 - Federal Taxes-State Taxes
 - Worker's Comp
 - Employee Payout for Vacation Time
 - Bank reconciles, payroll etc.
- Continue to train with Diane-she is doing a great job!
- Vacation July 21st through July 28th

New York State Soil & Water Conservation Committee
Region 2 Report – June 2023
Submitted by: P.J. Emerick – Region 2 Associate Environmental Analyst

NYS SWCC News

Listening Sessions to Advance Bond Act: Governor Hochul has announced the details for the next couple locations in the statewide educational listening tour to advance the \$4.2 billion Clean Water, Clean Air and Green Jobs Environmental Bond Act. The tour provides an opportunity for the public and potential funding applicants to learn more about the Bond Act and the draft eligibility guidelines being developed to identify potential projects. Details are being finalized for additional locations, as well as two virtual meetings. To register for any of these sessions, visit <https://www.ny.gov/programs/clean-water-clean-air-and-green-jobs-environmental-bond-act>

- **Central New York: June 8, from 1 to 3 p.m.,** State University of New York Cortland, Corey Union Function Room
- **North Country: July 14, 1 to 3 p.m.,** North Country Community College, Sparks Athletic Complex Alumni Gymnasium

Agricultural Non-Point Source Program Round 29: \$13.5 million is available to support agricultural water quality conservation projects across the State. The RFP and associated documents are now available on SharePoint, <https://nysemail.sharepoint.com/sites/Agriculture/SWCC>. Applications for funding must be submitted through the NYS SWCC SharePoint website by **4:30 PM June 26, 2023**.

Climate Resilient Farming Program Round 7: \$15 million is available to support projects. The RFP and associated documents are now available on SharePoint, <https://nysemail.sharepoint.com/sites/Agriculture/SWCC>. Applications for funding must be submitted through the NYS SWCC SharePoint website by **4:30 PM August 7, 2023**.

June SWCC Meeting: The next SWCC meeting is scheduled to convene at **10:00 AM on June 20th**. Further details and an agenda for this meeting will be sent out shortly. **Reminder – participation at a SWCC meeting is eligible toward PM1, Part C of State Aid to Districts.**

Director Training: A reminder that I am available to present training modules to your Board of Directors. Most notably the District Law training module which is training required every 3 years under Performance Measure 1. Please reach out to me if you have any training needs. Additionally, the District Law training module is available to complete virtually via VIMEO: <https://vimeo.com/446525792>

Other Events

Training Opportunity - Seeking Competition in Procurement: The Office of the State Comptroller's Legal Division will discuss legal requirements for competitive bidding, including statutory amendments to the General Municipal Law § 103 and various exceptions to the bidding requirements. **Thursday, Jun 22nd, 10:00 AM - 11:00 AM.** Register here, <https://register.gotowebinar.com/register/2233481280518001238>

2023 NY Soil Health and Climate Resiliency Field Days: The NY Soil Health Alliance Group will convene a series of Soil Health & Climate Resiliency Field Days throughout the State during 2023. Registration is now live for the **June 22nd-23rd event at the Ontario County Fair Grounds** and the **July 13th orchard event at the Rodman Lott and Son Farms in Seneca Falls**. Visit, <https://www.newyorksoilhealth.org/fielddays/> for more information and to register.

2023 NACD Northeast Regional Conference - Save the Date: This year the conference will be held in Portland, ME at the Portland Sheraton at Sable Oaks on **September 17-20, 2023**. Further details will be available shortly.

Other Funding

Consolidated Funding Application Requesting Proposals: Round XIII of the Consolidated Funding Application (CFA) is open and applications are requested by **4:00 p.m. on Friday, July 28, 2023**. More than \$750,000,000 in funding will be made available under this year's CFA. Grant programs of interest to SWCDs offered via the CFA include:

- Water Quality Improvement Project (WQIP) Program - <https://www.dec.ny.gov/pubs/4774.html>
- Non-Agricultural Nonpoint Source Planning and MS4 Mapping Grant - <https://www.dec.ny.gov/pubs/116725.html>

Regenerate New York Forestry Cost Share Grant Program: Funding for private landowners with five acres of land or more is available to support the regeneration of forests so they may continue to deliver vital services such as mitigating climate change, protecting air and water quality, and supporting the economy. A minimum of \$10,000 and a maximum of \$100,000 with a 25% match requirement is available. Applications for Round 3 will close **Friday, October 6th, 2023 at 5:00pm**, or when funds are exhausted, whichever comes first. For more information and to apply, visit:

<https://www.dec.ny.gov/lands/119950.html>. **Soil & Water Conservation Districts (SWCD) are able to apply for funds on behalf of private landowners.**

NYS Farmland Protection Implementation Grants Round 18 - Conservation Easement Projects – A reminder that these applications are taken on a rolling basis. The intent of the grant program is to fund the implementation of certain farmland protection activities intended to maintain the economic viability of the State's agricultural industry and its supporting land base and to protect the environmental and landscape preservation values associated with agriculture. For more information about applying, please visit, <https://agriculture.ny.gov/land-and-water/rfa-0238-farmland-protection-implementation-grants-round-18-conservation-easement>

REMINDER:

I encourage Districts to closeout any older or completed Ag NPS or other Dept. grants at your earliest convenience. Please call me at 585-697-4279 to schedule a date to complete the closeout review.

